

Code of Conduct for Parents/Guardians

As a parent/guardian of a club member we understand you have the right to:

- Be assured that your child is safeguarded during their time with us.
- Know how to access our club policies, rules and procedures.
- Know who the Welfare Officer is and how to contact them.
- Know that any concerns about your child's welfare will be listened to and responded to.
- Know what qualifications and training those with responsibility for your child have.
- Be informed of problems or concerns relating to your child, where appropriate.
- Know the procedure should your child be involved in an accident or become injured.
- Provide your consent or otherwise for photography and trips away.
- Make a complaint to the club committee or Welfare Officer (as appropriate).

As a parent/guardian of a club member we expect you to:

Essentials

1. Make sure your child has the right kit for training and competitions as well as enough food and drink.
2. Ensure your child arrives to sessions on time and is picked up promptly.
3. Inform us if you're running late to collect your child or if your child is going home with someone else.
4. Complete all consent, contact and medical forms and update us straight away if anything changes.
5. Maintain a good relationship with your child's coach or teacher.
6. Tell us if you wish to talk to us about any concerns regarding your child. We will arrange a mutually convenient time so you can talk to us.
7. Not enter poolside or interrupt training or competitions without the consent of the team manager or coach.
8. Complete and return Membership and Medical Information Forms as requested by the organisation and provide details of any health conditions/concerns relevant to you child



on the consent form. Report any changes in the state of my child's health to the coach prior to training sessions or events. (Without full medical disclosure club staff will find it difficult to cater to your athlete's needs. In addition the club cannot be held responsible for issues arising with the programme when your athlete is under Club Staff supervision, should you fail to provide the relevant information.)

9. Disclose known severe/fatal allergies, e.g. nuts, insect bites or stings. Ensure children have treatment to hand at all sessions and ensure that regular, temporary and support staff are made aware of the condition.
10. Ensure that the organisation has up-to-date contact details for me and for any alternative person(s) as required.
11. Inform the coach and membership secretary if there are any changes to my athlete's health record.
12. **Should you wish to speak to a coach after the session ensure that you give that coach time to decompress and visit the toilet after the session before approaching the coach.**

Behaviour

13. Remember that children get a wide range of benefits from participating in one of our sports, like making friends, getting exercise and developing skills. It's not all about wins and losses.
14. Behave positively as a spectator at training or competitions and treat others with respect.
15. Give encouragement to your child and tell them when they've done well and provide support when they are struggling.
16. Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of gender, race, sexual orientation, faith or ability.
17. Respect the children and adults competing for other teams at competitions.
18. Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
19. Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
20. Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which alleges a criminal offence will be reported to police by the



21. Talk to your child and ensure they understand the rules of the club and the sport.

22. Ensure your child understands their Code of Conduct.

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee. Continued issues and repeated breaches may result in parents/ guardians being asked not to attend the club, something we never want to do.

Signature of parent/guardian

Print name

Date

This code is an extension to the Swim England Code of Ethics. Both should be followed.

